

# **COMMUNITY OF BURTON**

## **Notice of Meeting of Community Council**

Dear Sir/Madam

I hereby give you notice that a meeting of the Community Council of the above-named Community will be held on Wednesday 4<sup>th</sup> February 2026, commencing at 7pm.

The meeting will be held in person at the Jubilee Hall, Houghton, and will also be accessible online, using the Zoom video-conferencing platform. The code and password for this meeting will be as advised by email, or obtainable from the Clerk on request. Please note that, as per the provisions of the Local Government and Elections (Wales) Act 2021, members of the public are entitled to attend this meeting, and may obtain the access codes and passwords from the Clerk on request, by telephoning 01437 731713 or emailing at [burtoncommunitycouncil@gmail.com](mailto:burtoncommunitycouncil@gmail.com).

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 26<sup>th</sup> day of January 2026

**PETER HORTON**  
CLERK TO THE COUNCIL

### **AGENDA**

- 1) Apologies
- 2) Declaration of known interests
- 3) Opportunity for public representation on tabled agenda items
- 4) Approval of minutes of January 2026 monthly meeting
- 5) Matters arising
- 6) Plans
- 7) Correspondence
- 8) Accounts
- 9) Discussion of proposals for Burton Ferry Pontoon Garden
- 10) Annual discussion of Clerk's hours, salary, and terms and conditions (NOTE – this agenda item will be held in private session]
- 11) Discussion of possible grit bin provision in community
- 12) Discussion of possible adoption of Local Resolutions Policy for Members, and Grievance Procedure for staff
- 13) Discussion of potential actions towards possible re-opening of toilet block at Burton Ferry
- 14) Discussion of update on future options for Barnlake Wood
- 15) Discussion of Rights of Way issues in Port Lion
- 16) Discussion of possible need to make changes / updates to deeds for Jubilee Hall
- 17) Discussion of ownership of Church car park, Church Road, Burton
- 18) Discussion of allocation of training courses for Members, pursuant to adoption of the B.C.C. training plan
- 19) Any other business